



## Employee Contribution Form

My affiliation with HACC, Central Pennsylvania’s Community College (*please select all that apply*):

- Adjunct Faculty    Administrator    Classified Staff    Full-Time Faculty    Professional Staff

Name: \_\_\_\_\_ HACC ID: \_\_\_\_\_

Mailing/Campus Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Please record my gift commitment in  honor  memory of: \_\_\_\_\_

**Please designate my gift to the following project(s):**

- Funds for Excellence
  - Please specify: \_\_\_\_\_
- Cooper Student Center Renovation Fund
- Emergency Assistance Fund
  - Please specify: \_\_\_\_\_
- Scholarship Fund
  - Please specify: \_\_\_\_\_
- Other project (please specify): \_\_\_\_\_

*For more information about the projects, please go to [www.hacc.edu/campaign](http://www.hacc.edu/campaign). If a fund or campus is not selected or specified, your generous and tax-deductible donation will be automatically applied to collegewide funds.*

**For less than \$8 per pay, you can donate \$1,000 over a five-year period to directly benefit our students.**

**Payment Options – There are several simple ways you can make a gift. Please select one:**

- Payroll deductions or pledges** – Please complete this form and hand deliver it to your campus Welcome Center. Virtual colleagues may email the completed form to [foundation@hacc.edu](mailto:foundation@hacc.edu). Please complete the following:
  - \$\_\_\_\_\_ per pay for a total gift of \$\_\_\_\_\_ (26 pay periods to begin within three pay periods from the signature date below) **OR**
  - \$\_\_\_\_\_ per pay continuously until \_\_\_\_\_ [insert end date (month, day and year) for a maximum of five years]
  - Do you have an existing payroll deduction?    Yes    No
  - If yes, does this new payroll deduction replace the existing payroll deduction?    Yes    No
- Online contribution** – Please go to [www.hacc.edu/givenow](http://www.hacc.edu/givenow) and click the name of the fund. For a fund not listed above, please click on “Other Fund” and type in the specific name of the fund you wish to support.
- Check made payable to the HACC Foundation** - Please hand deliver your check for \$\_\_\_\_\_, along with this form, to your campus Welcome Center. You may also mail the completed form and check via the U.S. Postal Service to *HACC Foundation, PO Box 8915, Lancaster, PA 17604-9966*. Please do ***not*** use campus mail.

**Would you like to remain anonymous?**    Yes    No

Please note that questions regarding current payroll pledges should be directed to [foundation@hacc.edu](mailto:foundation@hacc.edu). Thank you.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The HACC Foundation is a Pennsylvania nonprofit corporation exempt from federal income tax under section 501(c)3 of the Internal Revenue Code. (Federal Tax ID #23-2353614)*

For HACC Foundation Office  
Use Only. Code: EMP18