



## **ADDENDUM #1**

**July 9, 2013**

Re: Harrisburg Area Community College  
McCormick Library Window Replacement  
Solicitation No. RFB13-21

From: Eastern PCM, LLC  
Construction Manager – HACC  
645 N. 12<sup>th</sup> Street, Suite 200  
Lemoyne, PA 17043

To: All Planholders

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This Addendum is hereby made part of the Plans and Project Manual dated June 13, 2013 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Plans and Project Manual and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Plans and Project Manual. Such changes shall be incorporated into the Plans and Project Manual and shall apply to work with the same meaning and force as if they had been included in the original Plans and Project Manual. Where this Addendum modifies a portion of a paragraph or phrase of the Project Manual, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Plans and Project Manual shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Plans and Project Manual for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Plans and Project Manual, the quality of material and workmanship shall be subject to the written acceptance of the Architect.

### **1.1 PRE-BID MEETING MINUTES**

Meeting minutes from the Pre-Bid Meeting held on June 18, 2013 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Drawings, Specifications and responses to questions contained in this Addendum, the latter shall take precedence.

## 1.2 CHANGES TO THE PROJECT MANUAL

### Section 00150 – Information to Bidders

#### A. Paragraph 5

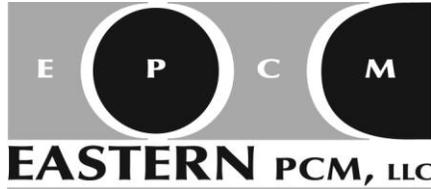
**REVISE** to read:

- i. Contract Award August 7, 2013
- ii. Notice to Proceed August 15, 2013
- iii. All submittals and shop drawings due August 31, 2013
- iv. Substantial Completion will be mutually agreed upon by Contractor and Owner based on a lead time of windows.

#### B. Paragraph 6: Temporary Protection

**REVISE** to read: “The Contractor will be responsible for providing and installing temporary coverings, if necessary, to ensure window openings are secure at the end of each work shift.”

**END OF ADDENDUM**



Please sign and return this page, via fax, to Eastern PCM, LLC at (717) 233-1666 indicating receipt of this Addendum.

**McCormick Library Window Replacement  
SOLICITATION #RFB13-21**

Addendum # \_\_\_\_\_ has been received.

**Company:** \_\_\_\_\_  
Print Company Name

**Received By:** \_\_\_\_\_  
Print Name Signature

**Date:** \_\_\_\_\_

**Please check one:**

- \_\_\_\_\_ We are bidding as a prime contractor
- \_\_\_\_\_ We are not bidding
- \_\_\_\_\_ We are a sub-contractor

**HACC, Central Pennsylvania's Community College  
McCormick Library Window Replacement**

Pre-Bid Meeting

June 18, 2013  
9:00am

**Meeting Minutes**

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**Attendees**

Robin Bayliff – Tim Bayliff's Remodeling  
Weaver's Glass  
Bill Little – Harrisburg Glass, LLC  
Justin Kovaleski – Eastern PCM (Author)

Mark Swartz – Hershocks  
Don Beinhaur – McCoy Brothers  
Joe Wojtysiak – HACC

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1.0 Introduction of Team

- a) Owner **Harrisburg Area Community College**  
Joe Wojtysiak Sr. Campus Facilities Manager
- b) Architect **Murray Associates Architects, P.C.**  
Benedict Dubbs Project Manager
- c) Construction Manager **Eastern PCM, LLC**  
Greg Lamay Project Manager

1.1 Plans are dated June 11, 2013 and the Project Manual is dated June 13, 2013.

1.2 Bid Submission

- a) Bid Form
- b) Bid Security – Bid Bond required > \$10,000
- c) Non-Collusion Affidavit
- d) MBE/WBE Utilization Form

1.3 Schedule

- a) Bid Date: Thursday, July 11, 2013, 2:00 PM EST at Penn Center, 349 Wiconisco Street, **Room 237**, Harrisburg, PA 17110
- b) Contract Award: August 6, 2013; subject to Board of Trustees approval
- c) Construction Start: August 15, 2013
- d) Construction Complete: September 15, 2013

1.4 Questions to Construction Manager (attn: Greg Lamay) in writing via fax or e-mail:

- a) EPCM Fax: 717-233-1666
- b) EPCM E-mail: [epcm@easternpcm.com](mailto:epcm@easternpcm.com)
- c) Last day for questions – June 28, 2013 at 12:00 PM

1.5 Prevailing Wage Rates are not applicable; Construction Budget is \$25,000.

1.6 Scope of Work

The work will be performed under a Single Prime Contract and consists of the removal and replacement of 33 windows on the 2<sup>nd</sup> floor, North elevation of the McCormick Library. Removal will include all wood blocking and sill plates. The Contractor will be responsible for disposal of all construction related debris off-site. A new glazed storefront assembly will be installed at each of the openings.

1.7 Hours of work

Monday- Friday 6:00 AM – 5:00PM

1.8 Safety and Coordination

The Library and campus will be active during the construction period. The Contractor will be responsible for all safety precautions and securing of construction area. It is understood that the work will be performed from the outside. Any work requiring access to the inside of the building will need to be coordinated and scheduled in advance. All clean-up and protection of existing finishes is the Contractor's responsibility.

1.9 A site tour was conducted after the meeting.

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Respectfully Submitted,  
Justin Kovaleski, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the Author no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees  
Greg Lamay – Eastern PCM, LLC