



HARRISBURG AREA COMMUNITY COLLEGE

STUDENT ACCESS SERVICES

STUDENT RIGHTS AND RESPONSIBILITIES

RIGHTS:

1. Every student has a right to compassionate services, free of judgment.
2. Every student has a right to the best and most up-to-date information and services HACC can provide.
3. Every student has a right to complete confidentiality regarding his or her disability and related information. No information or file will be released without the student's written consent.
4. Every student has a right to be seen in a timely manner.
5. Every student has a right to receive reasonable accommodations without lowering or altering the standards of the program/course.
6. Every student has a right to provide feedback to the Student Access Services regarding its operations.

RESPONSIBILITIES:

1. Every student has a responsibility to provide documentation from a qualified medical doctor or psychologist that verifies and supports a disability. The documentation should include a diagnosis, impact on his/her academic career and recommendations for accommodations.
2. Every student has a responsibility to provide additional documentation from a qualified medical doctor or psychologist verifying the need for an accommodation if requesting accommodations not previously addressed in the original documentation.
3. Every student has a responsibility to follow established procedures for accommodations and support as agreed upon during the intake.
4. Every student has a responsibility to make appointments if the need arises and to inform the Student Access Services if there is a need to cancel.
5. Every student has a responsibility to provide feedback to the Student Access Services regarding its operations.