

“Getting Started”

Student Checklist for GIBILL Benefits

★ Contact HACC MVAO to set up an appointment to obtain information about chapter eligibility. (For your convenience, you may schedule your VA appointment on the same day as your placement test.)

1. APPLY FOR BENEFITS:

- a. Go to www.gibill.va.gov OR <http://vabenefits.vba.va.gov/vonapp/main.asp> (Using the VONAPP system) and apply using
 - i. Chapter 30, 33 (veteran), 1606 & 1607 - VA form 22-1990,
 - ii. Chapter 33 (dependent) – VA Form 22-1990E,
 - iii. Chapter 35 – VA Form 22-5490.
- b. Bring in a copy of your DD-214, NOBE or Kicker paperwork to HACC’s MVAO. We will send a copy of the document to the VA for processing.

2. Print out the submitted application along with a copy of your DD-214, NOBE and kicker paperwork and bring to your VA briefing appointment

- a. Dependents using Chapter 33 will also be **required** to submit Transferability Paperwork from the DoD website (Form submitted by the service member)

3. Attend a New Student Orientation and select your classes

4. Submit Yellow Sheet on the HACC WEB- Submit EVERY semester or when you ADD a class

★ Other Reminders

- 1. Federal Tuition Assistance FTA (Army National Guard and Reserves)
 - ❖ Done through students’ unit of assignment each semester
 - ❖ Approval Paperwork brought to MVAO to place a financial hold on account. HACC will bill for the tuition and fees.
- 2. Educational Assistance Program EAP (National Guard)
 - ❖ Done through students unit of assignment, completed each academic year
 - ❖ Contact HACC’s MVAO EVERY semester to confirm EAP status and to place a financial hold on account
- 3. Once you have received your certificate of eligibility (COE) you MUST bring a copy into our office to be kept on file

****Don’t forget to submit a Yellow sheet EVERY semester ****

	VA OFFICE	ADMISSIONS	COUNSELING
Gettysburg:	(717)337-3855 ext.113034	(717)337-3855 ext:113006	(717)337-3855 ext. 113001
Harrisburg:	(717)780-2331	(717)780-2406	(717)780-3269
Lancaster:	(717)358-2954	(717)358-2966	(717)358-2988
Lebanon:	(717)270-6346	(717)270-6330	(717)270-4222 Option 0
York:	(717)718-0328 ext: 513226	(717)718-0328 ext:513550	(717)718-0328 ext. 513513